## HOW TO ACCESS ONLINE APPOINTMENTS

## ONCE YOU HAVE SET UP A VIDEO APPOINTMENT:

- You will be sent a link to your appointment in your email or text message from your provider.
- If you do not have that link, you can access your appointment by going to our website, www.cascadiabhc.org/online, and clicking on the "I have a Doxy Appointment" button

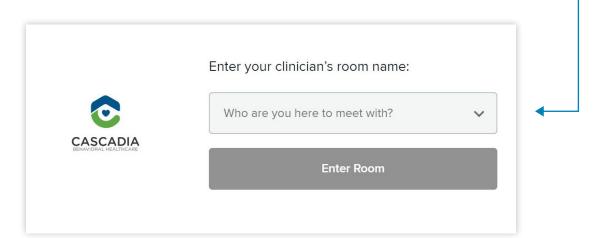


## **BEFORE YOU START:**

- 1. Make sure you have a computer or phone that has a video camera and microphone, and that you are connected to a strong wifi network.
  - If not, please call the health center to schedule an in-person appointment.
- 2. Click on the link in your email or text message a few minutes before your appointment.
  - You can also copy and paste the link into your computer or smart phone's web browser.
  - Enter Cascadia's doxy.me address (https://cascadiabhc.doxy.me/)



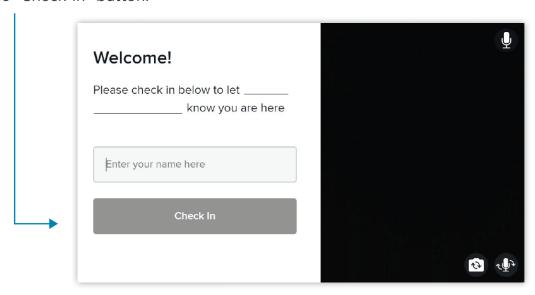
- Select your provider's name from the drop down box, "Who are you here to meet with?" to choose the person you have an appointment with.
- If you do not see the provider you are meeting with on the list, you may need to scroll down the list to find them.



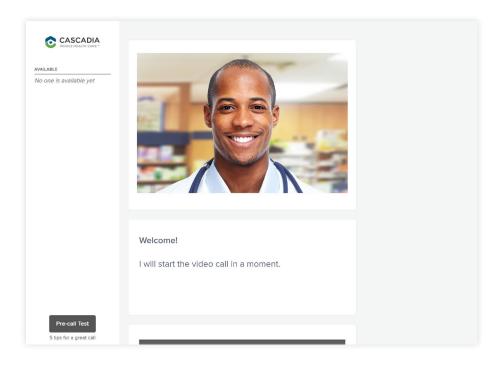
• Click the "Enter Room" button.

## **BEFORE YOU START (CONTINUED):**

- 3. You are now in your provider's virtual waiting room. Please enter your name in the textbox.
- 4. Click the "Check-In" button.



- 5. You will be asked to give access to your computer's camera to allow a video call. Please click the "Enable Camera" button.
- **6.** Your computer may also ask you to give permission to use the camera and microphone. Please allow this in any windows that pop up.
- 7. You are now ready for your video appointment! You may need to wait for a few minutes before your provider starts the appointment.



If you have any difficulties accessing your video appointment, please call your health center directly. Clackamas (503) 303-4000 | Garlington (503)283-3763 | Plaza (503) 230-9654 | Woodland Park (503) 253-6754

